



RETURNS & LODGEMENTS
Documents which may be Filed with the Official Receiver

NOTES:

1. All documents must be completed in ink.
2. As per Regulation 16.02, unless the contrary intention appears, a document that is required to be filed, sent or lodged with the Official Receiver can be posted, delivered personally or faxed. If you wish to email or file any document by any other electronic method you should read ITSA's electronic lodgement policy.
3. If a Statement of Affairs, Debtor's Petition or Declaration of Intention is faxed, the original documents must still be provided to the ITSA office to which the facsimile was sent.
4. For further guidance refer to Schedule 8 of the Bankruptcy Act 1966; 'Australian Bankruptcy Law & Practice' published by the Law Book Company also has a flowchart of Part X procedures & filing requirements.

Document	Type of Administration	Filed By?	Filed When?	What information entered on NPII	Ref
DEBT AGREEMENTS					
<ul style="list-style-type: none"> ▪ Written proposal Administrator's consent (if applicable) ▪ Statement of Affairs Prescribed ▪ Information Acknowledgement 	Debt Agreement	Debtor or Administrator	N/A	<ul style="list-style-type: none"> ▪ Date of acceptance of proposal for processing ▪ Name and address of Debt Agreement processor ▪ Particulars of debtor ▪ Date that proposal lapses (if at all) 	S185F S185D S185G
Debt Agreement	Debt Agreement	N/A	N/A	<ul style="list-style-type: none"> ▪ Particulars of debtor (if different than in proposal) ▪ Date of making of Debt Agreement 	S185H S185I S185J
Debt Agreement voting forms	Debt Agreement	Creditor	Before "deadline date"		S1856E (6)
Written proposal to terminate or vary Debt Agreement	Debt Agreement	Debtor or Creditor	N/A	<ul style="list-style-type: none"> ▪ Date at termination of Debt Agreement 	S185P S185M
Court Order for voiding a Debt Agreement	Debt Agreement	Debtor or creditor	Within 7 days	<ul style="list-style-type: none"> ▪ Date of Order ▪ Whether Agreement is voided in whole or in part 	S185T S185U
Certificate of Compliance with Debt Agreement	Debt Agreement	Official Trustee	N/A	<ul style="list-style-type: none"> ▪ Date at end of Debt Agreement 	S185N
Annual Report Return	Bankruptcy Part X Part IX	Registered Trustee or Debt Agreement Administrator	By 22 July (approx) each year		